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31 July 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
the Period Ending 30 July 1986

*Pls Talk to
ED re use of
graphic terminals
in our weekly.*

[Signature]

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1. Events of Major Interest That Have Occurred During the
Preceding Week:

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c. Meetings were held this week with representatives from OL and the George Hyman Company. Although Hyman's excavation work on the Headquarters compound has been substantially complete for over a year, we have yet to receive the "as-built" drawings required by the contract. The company and the government have now agreed on the format for the drawings. After they are returned by the Hyman Company, they will be entered into the Agency's computer-aided design system.

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staff notes

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d. Parking and roadway construction work is proceeding throughout the Headquarters compound. Paving of the last portion of South Parking Lot and the South Road is

Staff notes

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25X1 scheduled for the week of 11 August. Work is now in progress in the front VIP Parking Lot and will extend into the quadrangle area the week of 11 August. Excellent cooperation by the contractor, the Office of Security, and Agency employees has minimized the disruption caused by the temporary rerouting of traffic at the Route 123 entrance. ☐

25X1 * e. OL received the first shipment of curtain wall (exterior glass) for the New Headquarters Building. This glass, slated for the atrium area, will be installed after an additional supporting truss is put in place within the next few weeks. ☐

staff notes
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25X1 * f. The design for the Child Day Care Center (CDCC) is complete. On 4 August, the project architect will present a model of the center to the CDCC committee. After presentation of the model at the meeting, it will be put on display at Headquarters. ☐

staff notes
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25X1 * g. OL reports that on 22 July, shortly after midnight, the uninterruptible power system, located in the DCI Garage, sounded an alarm but was reset before the problem could be identified. The system is being watched on a continuous basis to identify the cause of the alarm. ☐

✓

25X1 i. OL has completed negotiations and will issue a contract to Farren & Associates, Incorporated. This contract will provide the Directorate of Science and Technology (DS&T) with a career development program for a needs assessment for each of the six DS&T offices. The status of career planning in each DS&T office will be determined in this study. Specific evaluation on the following topics will be stressed: level of career counseling, individual career planning, training programs, management and supervisory development, and human resource planning for the organization. Farren & Associates is considered to be the leader in the field of career development. ☐

j. OL will soon issue two contracts in support of the Defense Advanced Research Projects Agency (DARPA) program to provide mathematical research for the National Intelligence

Mathematics and Multiprocessing Program. A contract, valued at approximately \$1 million, will be issued to Hughes Aircraft Company to work on Fast Fourier Transforms in their portion of the DARPA project. The second contract, valued at approximately \$718,000, will be issued to TRW, Incorporated, which will provide for the development of a general methodology for designing algorithms and controlling software for possible use in high-speed computers.

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p. The Printing and Photography Division (P&PD) has been researching an effective means for secure document control. P&PD held meetings with a leading manufacturer,

25X1 Videojet Systems International (VSI), but discontinued further negotiations when it was learned that VSI in its entirety is owned by foreign interests. [redacted]

25X1 * q. P&PD has been instructed to implement plans for the creation of a laser disk working group (LDWG). The LDWG is being established to formally monitor progress in the field of optical recording and to determine what applications may be of interest to the DA. These applications range from the compact storage and retrieval of mass information to hybrid interactive display systems. The LDWG is to be a DA activity and will be hosted by P&PD. In addition, representatives from the DI and the DS&T have expressed an interest in participating in this working group. The first meeting of the LDWG will occur in early August. [redacted]

staff notes ✓

25X1 r. GSA has contracted with an occupational safety hazard group to inspect and recommend the method for removal of the asbestos [redacted] Until their report and 25X1 recommendations are received, GSA has asked [redacted] 25X1 [redacted] not to begin any removal work. The removal of the asbestos must be done according to GSA standards in order for them to accept the work and approve the acquisition of the first floor for use by the Agency. Efforts by OL to speed up this process are 25X1 continuing. [redacted]

staff notes ✓

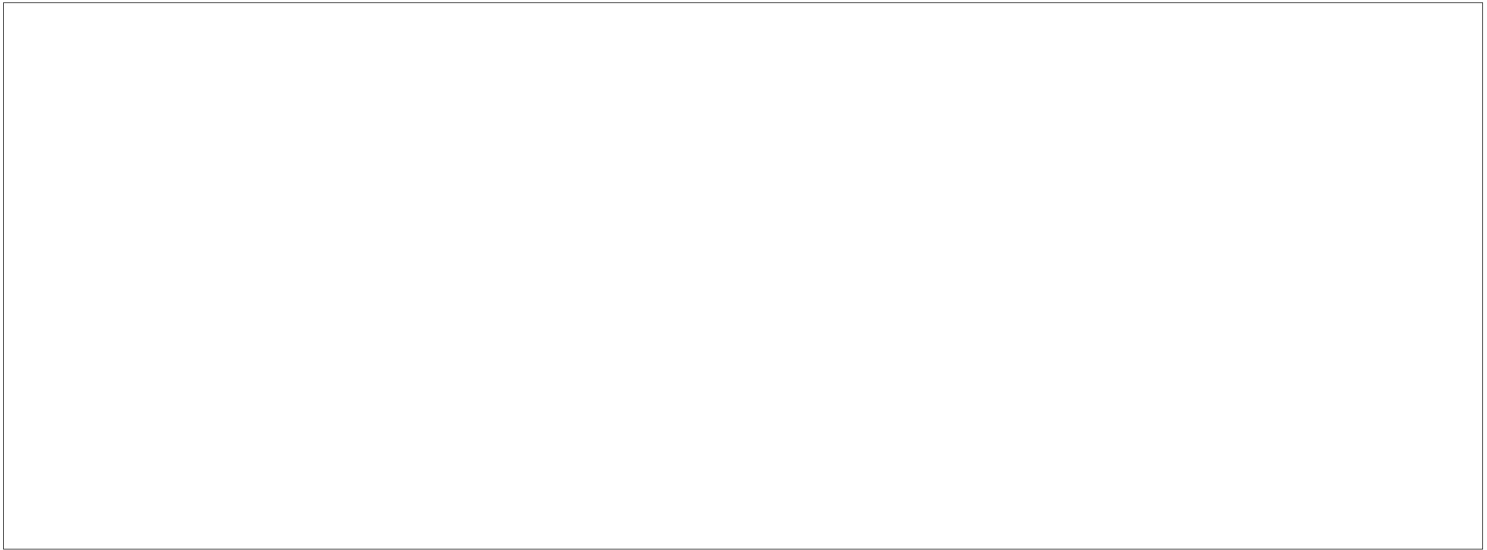
25X1 s. The initial construction on the communications center and switch room at [redacted] is scheduled to 25X1 begin the week of 4 August. This construction is expected to be completed the week of 22 September. [redacted]

staff notes ✓

25X1 t. On 23 July, OL representatives met at the office of Dominion Management Company (DMC) to discuss the Agency's security requirements for building management and maintenance personnel. DMC manages both the Ames and Chamber of Commerce Buildings. The requirement for a polygraph for security clearance and unescorted access to our buildings was discussed. As a result, DMC requested that a meeting between the Office of Security (OS) and their employees be arranged so that questions and fears about the polygraph can be addressed. OL agreed to consult with OS and attempt to 25X1 arrange such a meeting. [redacted]

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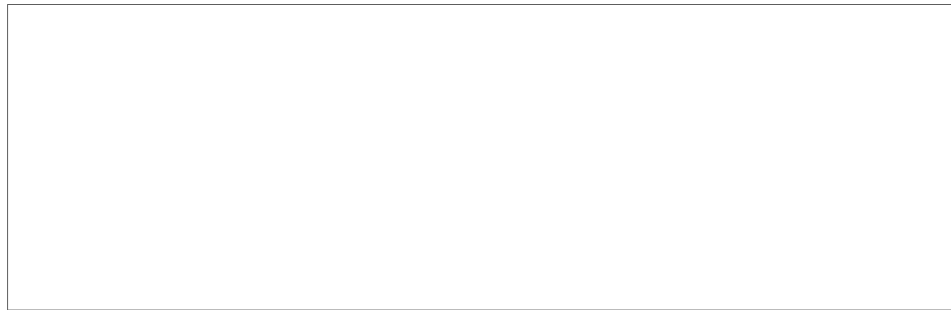
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2. Significant Events Anticipated During the Coming Week:

None.

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